



## ELC Parent Payment and Fees Policy

<b>Tuition</b>	<b>Newborn -18 Months</b>	<b>18-24 Months</b>	<b>24-36 Months</b>	<b>36 Months Pre K*</b>
<b>5 Full Days</b>	<b>\$223</b>	<b>\$208</b>	<b>\$193</b>	<b>\$173</b>

\*3 year olds must be full potty trained

All payments are to be made through brightwheel. This includes but is not limited to tuition payments, late pick up fees, no blanket fees, late payment fees, declined payment fees, Children’s Cabinet co-pays, etc. Due to this policy, **ALL** families **MUST** have a debit/credit card or ACH account linked to their brightwheel account. All Tuition payments are due on or before the payment due date listed on your brightwheel billing invoice. Payments that are received **AFTER** this due date will be charged \$5 per day late payment fee. If at any time a payment is declined there will be a **\$25 declined payment fee** added to your account, this is in addition to a \$5 per day late payment fee. Below is a list of additional fees that can be applied to your account:

**Over 10 hours a day fee** - \$30 first 10 minutes over 10 hrs., and \$3 per minute until pick up. This fee applies to any child that is in our care for over 10 hours a day and will be applied automatically at the 10 hours of care mark.

**No Blankets Fee** - \$5 per day. This fee applies to any child that does not bring a fitted sheet and blanket for nap time. (this does not apply to Tumbleweeds or children under 1 yr. in the bluebirds or wolves)

**No Diapers Fee** - \$5 per diaper provided by the center. This fee applies to any child in diapers that does not have a diaper available at diaper changing time. Diapers are changed at a maximum of every 2 hrs. daily.

**Late Pick up Fee** - \$30 first 10 minutes over 10 hrs., and \$3 per minute until pick up. This fee applies to any child picked up after closing time (5:30pm). Late pick up fees and over 10 hours’ fees can be charged concurrently if both apply.

**Missed sign in/out Fee** - \$5 per missed sign in or sign out. This fee applies to any child that has not been signed in or signed out by the family member picking them up OR dropping them off.

**Late Payment Fee** - \$5 per day per child. This fees applies to any child’s account that has a past due balance, due to a declined payment or no payment made on or before the payment due date.

**Declined Payment Fee** - \$25 per declined payment. This fee applies to any account whose payment is declined for any reason.

All accounts **MUST** be up to date and in good standing in order for your child to attend.